



**PRELIMINARY PROJECT WORKSHEET**

**Please help us to provide accurate information for inclusion in your Ecohouse plans and cost estimating.**

- 1. Copy and complete the page 7 'Room Worksheet' for each room in your Ecohouse plan.**
- 2. Circle items & fill in remaining blanks where appropriate. Yes, No, or a ✓ may be adequate in some places. If a "\$" is indicated please fill in the amount to the best of your knowledge. If an item is to be completed by the owner please mark with a "BO" and clarify, if necessary. If an item does not apply please use the initials NA. Please don't leave it blank.**

Date: \_\_\_\_\_ Ecohouse Plan: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Project Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Division I - General Requirements**

Permits & Fees \$    Bldg. \_\_\_\_\_    Utilities \_\_\_\_\_    Other \_\_\_\_\_

Temp. Utilities    Electric- \_\_\_\_\_    Water \_\_\_\_\_    Telephone \_\_\_\_\_    Toilet \_\_\_\_\_

Notes

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**Division 2- Site-work**

Site Access flat steep clear w rolling  
 Soils Tests \_\_\_\_\_ Demolition \_\_\_\_\_  
 Road Work Rough Base Porous Paving Asphalt Concrete \_\_\_\_\_  
 Grading Minor Medium Major Yards \_\_\_\_\_  
 Erosion Y / N Describe \_\_\_\_\_  
 Utilities Water Gas Electric Cable Septic Sewer \_\_\_\_\_  
 Fences Y / N High Lgth Gates Type \_\_\_\_\_  
 Landscaping Y / N \_\_\_\_\_  
 Well \$ Y / N \_\_\_\_\_  
 Notes

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**Division 3 – Concrete**

Retaining Walls Y/N Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_  
 Foundation Raised \_\_\_\_\_ Slab \_\_\_\_\_  
 Flat Work Finish \_\_\_\_\_ Color \_\_\_\_\_ Stamped \_\_\_\_\_ Sq.Ft. \_\_\_\_\_  
 Finished Floors Describe \_\_\_\_\_  
 Pre-cast Concrete Location \_\_\_\_\_ Type \_\_\_\_\_  
 Notes

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**Division 4 – Masonry**

	Y/N	Length	Width	Height	Location
Masonry Retaining Walls					
Masonry Walls					
ICF Walls					
Glass Block					
Stone Veneer					
Granite Counter Tops					

Notes

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**Division 5 – Metals**

	Y/N	Type	Location
Structural Steel			
Ornamental Ironwork			
Notes -			

**Division 6 - Wood and Plastics**

Roof Trusses	Y/N	Location		
Siding Material	Wood	Stucco	FiberCement	Stone
Decking	Lumber	Tile	Water Proof	
Finish Material	Describe			
Architectural Wood	Describe			
Cabinets	Paint	Stain	Wood type	Door style
Quality	Plain	Medium	Fancy	Location
	Countertops	Shower	Other	
Concrete				
Tile				
Corian				
Solid Surf. Veneer				

**Division 7 - Thermal and Moisture Protection**

Insulation	Type		
Level	Walls - R	Floors - R	Roof – R
Roofing	Asphalt	Tile	Metal Membrane
Skylights	Location(s)/#	Brand	
Notes -			

**Division 8 - Doors and Windows**

Doors (circle)	Choose Type	<u>Solid Wood</u>	<u>Wood Veneer</u>	<u>Clad Wood</u>
	<u>Metal</u>	<u>Aluminum</u>	<u>Fiberglass</u>	<u>Other</u>
Interior	Type _____	Brand _____		
Exterior	Type _____	Brand _____		
Front Door \$	Allowance \$ _____	Description _____		
Garage Door	<u>Wood</u>	<u>Steel</u>	<u>Operator Y/N</u>	
Windows	<u>Metal</u> _____	<u>Wood-clad</u> _____	<u>Other</u> _____	
	<u>Aluminum</u> _____	<u>Fiberglass</u> _____		
Special Glazing	Describe _____			

Notes :

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**Division 9 – Finishes** [See 'Room Worksheets' for interior finishes]

Exterior:	<u>Y/N</u>	<u>Eaves</u> _____	<u>Texture</u> _____	<u>Finish</u> _____
Stucco				
CementFiberboard				
Wood				
Plaster				
Allowance				
Painting		<u>Standard</u>	<u>Special</u>	
Notes :		<u>Deco</u>	<u>Other</u>	

**Division 10 - Specialties**

Fireplaces \$	<u>Type/Allowance</u>	<u>Hearth/Mantle</u>
Wood Stoves \$	<u>Type/Allowance</u>	<u>Hearth/Mantle</u>
Bath Fixtures \$	<u>Allowance</u>	
Tub/Shower	<u>Plain</u>	<u>Medium</u>
		<u>Fancy</u>
Closet Specialties	<u>Describe</u>	

Notes:

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**Division 11 – Equipment**

Appliances	<u>Frig.</u>	<u>Stove</u>	<u>Washer</u>	<u>Dryer</u>
Allowance \$				
	<u>Dishwasher</u>	<u>Cook top</u>	<u>Microwave</u>	<u>Trash</u>
Allowance \$				

Notes:

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**Division 12 – Furnishings**

	<u>Y/N</u>	<u>Describe</u>
Window Treatments		
Furniture		

Notes :

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**Division 13 - Special Construction**

	<u>Y/N</u>	<u>Describe</u>
Fire Sprinklers		
Jacuzzi / Spa \$		Allowance
Solar Energy		
Solar Hot Water		
Trombe Wall		
Notes:		

**Division 14 - Conveying Systems**

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**Division 15 - Mechanical**

	<u>Average</u>	<u>Fancy</u>	<u>Ultra</u>	<u>White</u>	<u>Color</u>
Plumbing Fixtures					
HVAC	Type				
Hydronic Heating	Type				
Ventilation	Type				
Notes:					

**Division 16 – Electrical**

	<u>Panel</u>	<u>Finish</u>	<u>Plain</u>	<u>Fancy</u>
<u>Lighting Fixtures</u>	Circle----->	<u>Plain</u>	<u>Medium</u>	<u>Fancy</u>
	<u>Allowances---</u> >	_____	_____	_____
<u>Sound &amp; Security</u>	<u>Pre-wired</u>	<u>Complete System</u>		
<u>Communications.</u>	<u>Describe</u>	_____		
Notes:				

## ROOM WORKSHEET

**Room Name:** \_\_\_\_\_

[Copy and complete this worksheet for each room]

Y/N

Plaster- Interior:		<u>Texture</u> _____	<u>Walls</u> _____	<u>Ceiling</u> _____
Drywall:		<u>Texture</u> _____		
		<u>Countertops</u>	<u>Showers</u>	<u>Decorative</u>
Wood:				
Trim:				
Tile Work:				
Counters:				
Floors Coverings:		<u>Tile</u> _____	<u>Wood</u> _____	<u>Linoleum/Cork</u> _____
Cabinets:		_____	_____	_____
Built-In's:		<u>Material:</u>		
Paint:		<u>Standard</u>	<u>Special</u>	
Wallpaper:				
Telephone/Cable:				
Sound:				
Alarm:				
Lights:				
Appliances:				
Notes :				